



**Apollo TriCoat**

THREE STEPS AHEAD

**APOLLO TRICOAT TUBES LIMITED**

(formerly known as Best Steel Logistics Limited)

Regd. Office: 37, Hargobind Enclave, Vikas Marg, Delhi-110092

CIN: L74900DL1983PLC014972; Telephone No. 91-120-4041400

Website: www.apollotriccoat.com; email: info@apollotriccoat.com

## NOTICE

NOTICE is hereby given that the 36<sup>th</sup> Annual General Meeting of the **APOLLO TRICOAT TUBES LIMITED (formerly known as Best Steel Logistics Limited)** will be held on Saturday, 29<sup>th</sup> day of September, 2018 at 4:00 P.M. at IMA-East Delhi Building, 35-X, Institutional Area, Karkardooma, Delhi- 110092, to transact the following business:

### Ordinary Business

1. To receive, consider and adopt the Audited Financial Statements for the financial year ended March 31, 2018 together with the Reports of Board of Directors and Auditors thereon.
2. To appoint a Director in place of Mr. Rahul Gupta (DIN:07151792) who retires by rotation and being eligible, offers herself for re-appointment.
3. The Requirement to place the matter relating to appointment of Auditors for ratification by members at every Annual General Meeting is done away with vide notification dated May 7, 2018 issued by Ministry of corporate Affairs, New Delhi. Accordingly, no resolution is proposed for ratification of appointment of Auditors, who were appointed in the Annual General Meeting held on September 27, 2017.

### SPECIAL BUSINESS

4. **To consider and if thought fit, to pass with or without modification(s), the following resolution as an Special Resolution for appointment of Mr. Rahul Gupta as Managing Director of the Company:**

**"RESOLVED THAT** pursuant to the provisions of Sections 196, 197, 198 read with Schedule V and other applicable provisions, if any, of the Companies Act, 2013 ("the Act") and Rules made thereunder (including any statutory modification(s) or re-enactment thereof, for the time being in force), the relevant provisions of the Articles of Association of the Company and all applicable guidelines issued by the Central Government from time to time and subject to such other approvals, as may be necessary, consent of the Members be and is hereby accorded to the appointment of Mr. Rahul Gupta (DIN: 07151792) as the Managing Director of the Company for the period and upon the following terms and conditions including remuneration with further liberty to the Board of Directors of the Company (hereinafter referred to as "the Board" which term shall be deemed to include any Committee constituted / to be constituted by the Board) from time to time to alter the said terms and conditions of appointment and remuneration of Mr. Rahul Gupta in the best interests of the Company and as may be permissible at law, viz.:

**Period:** 5 years w.e.f. May 4, 2018 with the liberty to either party to terminate the appointment on three months' notice in writing to the other.

**Remuneration:** Consolidated Salary: Upto maximum of ₹ 30 Lakhs p.a. which includes the variable pay and perquisites, with the authority to Board to fix the salary within the said maximum amount from time to time.

Benefits over annual CTC: Long term incentive, Insurance and Gratuity as per Company policy

Subject as aforesaid, the Managing Director shall be governed by such other Rules as are applicable to the Senior Executives of the Company from time to time.

The aggregate of the remuneration and perquisites as aforesaid in any financial year shall not exceed the limit from time to time under Section 197, Section 198 and other applicable provisions of the Act and Rules made thereunder, read with Schedule V of the said Act or any statutory modification(s) or re-enactment thereof for the time being in force, or otherwise as may be permissible at law.

When in any financial year, the Company has no profits or its profits are inadequate, the remuneration including the perquisites as aforesaid will be paid to Mr. Rahul Gupta in accordance with the applicable provisions of Schedule V of the Act, and subject to the approval of the Central Government, if required.

The Nomination, Remuneration and Compensation Committee will review, modify, revise and recommend the remuneration payable to the Managing Director during the tenure of his appointment.

So long as Mr. Rahul Gupta functions as the Managing Director, he shall not be paid any fees for attending the meetings of the Board or any Committee(s) thereof of the Company.

**RESOLVED FURTHER THAT** the Board be and is hereby authorised to do all such acts, deeds, matters and things as may be deemed necessary to give effect to the above resolution."

5. **To consider and if thought fit, to pass with or without modification(s), the following resolution as an Ordinary Resolution for appointment of Mrs. Megha Gupta as Director of the Company:**

**"RESOLVED THAT** pursuant to the provisions of Section 152, 161 and other applicable provisions, if any, of the Companies Act, 2013 ("the Act") and the Companies (Appointment and Qualification of Directors) Rules, 2014 (including any statutory modification(s) or re-enactment thereof, for the time being in force), Mrs. Megha Gupta (DIN: 07869141) who was appointed as an Additional Director by the Board of Directors of the Company and who holds office as such up to the date of this Annual General Meeting be and is hereby appointed as a Director of the Company."

6. To consider and if thought fit, to pass with or without modification(s), the following resolution as an Ordinary Resolution for appointment of Mr. Anil Kumar Bansal as Non-Executive Independent Director of the Company:

“RESOLVED THAT pursuant to the provisions of Sections 149, 150, 152, 161 read with Schedule IV and other applicable provisions, if any, of the Companies Act, 2013 (“the Act”) and the Companies (Appointment and Qualification of Directors) Rules, 2014 (including any statutory modification(s) or re-enactment thereof, for the time being in force), and pursuant to the applicable provisions of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, including any modification or amendment thereof, Mr. Anil Kumar Bansal (DIN: 06752578), who was appointed as an Additional Director of the Company with effect from June 11, 2018 under Section 161 of the Act, be and is hereby appointed as an Independent Director of the Company to hold office for a term upto five consecutive years commencing from June 11, 2018.”

By Order of the Board  
For Apollo Tricoat Tubes Limited

Sd/-  
Surbhi Arora  
Company Secretary  
M. No. A33370

Ghaziabad  
August 22, 2018

Regd. Office: 37, Hargobind Enclave, Vikas Marg, Delhi-110092  
CIN: L74900DL1983PLC014972  
Telephone No.: +91-120-4041400  
Website: www.apollotriccoat.com  
Email: info@apollotriccoat.com

**Notes:**

1. A member entitled to attend and vote at the meeting is entitled to appoint a proxy to attend and vote on poll instead of himself/herself. Such a proxy need not be a member of the Company. The instrument of Proxy in order to be effective, should be deposited at the Registered Office of the Company, duly completed and signed, not less than 48 hours before the meeting. Blank Proxy form is annexed. Proxies submitted on behalf of the companies, societies etc., must be supported by an appropriate resolution/authority, as applicable.

A person can act as a proxy on behalf of members not exceeding 50 (fifty) and holding in the aggregate not more than 10% of the total share capital of the Company. A member holding more than 10% of the total share capital of the Company may appoint a single person as proxy and such person shall not act as a proxy for any other person or shareholder.

2. The statement to pursuant to Section 102 of the Companies Act, 2013 in respect of the Special Business under item Nos. 4-6 set out above to be transacted at the meeting is annexed hereto and forms part of this Notice.
3. The detail of Director seeking re-appointment, in terms of Regulation 36(3) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 [‘Listing Regulations’] and the Companies Act, 2013 (including Secretarial Standard-2) is given in the Corporate Governance Report and also annexed hereto and forms part of this Notice.
4. Route map of the venue of the Meeting (including prominent landmark) is annexed to the Notice.

5. Bigshare Services Private Limited (Bigshare), 1st floor, Bharat Tin Works Building, Opp. Vasant Oasis, Makwana Road, Marol, Andheri East, Mumbai-40059, Maharashtra, Phone No. +91-22-6263 8200; Fax No. +91-22-6263 8299; e-mail: investor@bigshareonline.com; Website: www.bigshareonline.com; Contact Person: Mr. Jibu John, Astt. General Manager is the Registrar and Share Transfer Agent (RTA) of the Company. However, keeping in view the convenience of the Members, documents relating to shares will continue to be accepted by Bigshare at (i) 4E/8, first floor, Jhandewalan Extension, New Delhi-110055, Ph.: 011-23522373; by the Company at (ii) Registered Office of the Company; and also (iii) Corporate Office of the Company at 36, Kaushambi, Near Anand Vihar Terminal, behind Wave Cinema, Ghaziabad-201010.
6. Corporate Members intending to send their authorised representative(s) to attend the meeting are requested to send a certified copy of Board Resolution authorizing their representative(s) to attend and vote on their behalf at the meeting.
7. The Register of Members and Share Transfer Books will remain closed from September 22, 2018 to September 29, 2018 (both days inclusive).
8. Relevant documents referred to in the Notice and statutory registers are open for inspection at the Registered Office and/ or Corporate Office of the Company on all working days, between 14:00 - 16:00 hrs. up to the date of the AGM and shall also be available for inspection at the AGM.
9. Members holding shares in dematerialised form are requested to intimate all changes pertaining to their bank mandates, nominations, power of attorney, change in address and e-mail address etc., to their respective Depository Participants. Changes intimated to the Depository Participants will be automatically reflected in the Company’s record which will help the Company and RTA to provide efficient and better services. Members holding shares in physical mode are also requested to intimate such changes to the RTA under the signatures of first/ joint holder(s). Members holding shares in physical mode or in multiple folios are again requested to convert their shares in dematerialized form/ for consolidation.
10. Members desirous of obtaining any information/ clarification(s), intending to raise any query concerning the financial statements and operations of the Company, are requested to forward the same at least 7 days prior to the date of the meeting to the Company Secretary at the Registered/ Corporate Office of the Company, so that the same may be attended appropriately.
11. In terms of the provisions of the Companies Act, 2013, notice of the AGM may be served on the Members through electronic means. Members who have registered their e-mail IDs with depositories or with the Company are being sent this Notice along with attendance slip and proxy form by e-mail and the Members who have not registered their e-mail IDs will receive the Notice through post/ courier.

**In order to receive faster communication and to enable the Company to serve the Members better and to promote green initiatives, the Members are requested to provide/ update their e-mail IDs with their respective Depository Participants (DPs) or e-mail at investor@bigshareonline.com to get the Annual Report and other documents/ communication on such e-mail address.**

Members holding shares in physical form are also requested to intimate their e-mail addresses to the RTA/ Company by e-mailing at [info@apollotricoat.com](mailto:info@apollotricoat.com) by sending a communication at the address mentioned at Note 5 above or at the Registered Office/ Corporate Office of the Company.

12. Members may also note that the Notice along with attendance slip and proxy form will also be available on the Company's website [www.apollotricoat.com](http://www.apollotricoat.com)
13. The Securities and Exchange Board of India (SEBI) has made it mandatory the submission of Permanent Account Number (PAN) by every participant in securities market. Members holding shares in electronic form are, therefore, requested to submit the PAN to their Depository Participants with whom they are maintaining their demat accounts. Members holding shares in physical form can submit their PAN details to the Company / Registrars and Transfer Agents, M/s. Bigshare Services Private Limited.
14. Electronic copy of Notice of 36<sup>th</sup> Annual General Meeting of the Company inter alia indicating the process and manner of electronic voting ('e-voting') along with attendance slip, proxy form and Road map is being sent to all the members whose email Ids registered with the Company, Depository Participant (s) for communication purposes unless any member has requested for hard copy of the same. For members who have not registered their e-mail address, physical copies of the Notice of the 36<sup>th</sup> Annual General Meeting of the Company inter-alia indicating the process and manner of e-voting along with attendance slip, proxy form and Road map is being sent in the permitted mode.

**15. Voting through electronic means:**

- I. In compliance with Regulation 44 of SEBI (Listing Obligations and Disclosure Requirement) Regulations 2015 read with provisions of Section 108 of the Companies Act, 2013, Rule 20 of the Companies (Management & Administration) Rules, 2014, the Company is pleased to provide its members facility to exercise their right to vote at 36<sup>th</sup> AGM by electronic means. The Members may cast their votes using an electronic system from a place other than the venue of the Meeting ('remote e-voting').
- II. The Company has engaged the services of National Securities Depository Limited (NSDL) as the agency to provide remote e-voting facility.
- III. The facility for voting either through electronic voting system or polling paper shall also be made available at the AGM and the Members attending the AGM who have not already cast their vote by remote e-voting shall be able to exercise their rights at the AGM.
- IV. The Members who have cast their vote by remote e-voting may also attend the AGM but shall not be entitled to cast their vote again and if any Member casts a vote at the AGM, then such vote will be considered invalid.
- V. The Company has appointed Mr. Deepak Kumar Lath, Company Secretary in whole-time Practice, Proprietor of Lath Deepak & Associates, to scrutinize the e-voting process in a fair and transparent manner. They have given their consents for such appointment.
- VI. The voting rights of the shareholders shall be in proportion to their shares of the paid-up equity share capital of the Company as on the cut-off date i.e. Saturday, September

22, 2018. A person who is not a Member as on the cut-off date should treat this Notice for information only.

- VII. A person, whose name is recorded in the Register of Members or in the register of beneficial owners maintained by the Depositories as on the cut-off date, i.e. Saturday, September 22, 2018 only shall be entitled to avail the facility of remote e-voting/ voting at the AGM.
- VIII. Any person, who acquires shares and become Member of the Company after the despatch of the Notice and holds shares as on the cut-off date i.e. Saturday, September 22, 2018 may obtain the login ID and password by sending email request to [evoting@nsdl.co.in](mailto:evoting@nsdl.co.in)/ [info@apollotricoat.com](mailto:info@apollotricoat.com).
- IX. The remote e-voting period will commence from Wednesday, September 26, 2018 (9.00 A.M.) and end on Friday, September 28, 2018 (5.00 P.M.). The e-voting module shall be disabled by NSDL for voting thereafter. Once the vote on a resolution is cast by the Member, he/ she shall not be allowed to change it subsequently or cast the vote again.

**General Guidelines for shareholders:**

1. Institutional shareholders (i.e. other than individuals, HUF, NRI etc.) are required to send scanned copy (PDF/ JPG Format) of the relevant Board Resolution/ Authority letter etc. with attested specimen signature of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer by e-mail [fcsdeepaklath@gmail.com](mailto:fcsdeepaklath@gmail.com) to with a copy marked to [evoting@nsdl.co.in](mailto:evoting@nsdl.co.in).
2. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential. Login to the e-voting website will be disabled upon five unsuccessful attempts to key in the correct password. In such an event, you will need to go through the "Forgot User Details/Password?" or "Physical User Reset Password?" option available on [www.evoting.nsd.com](http://www.evoting.nsd.com) to reset the password.

Please note the following:

1. A member may participate in the AGM even after exercising his right to vote through remote e-voting but shall not be allowed to vote again at the AGM.
2. A person, whose name is recorded in the register of members or in the register of beneficial owners maintained by the depositories as on the cut-off date only shall be entitled to avail the facility of remote e-voting as well as voting at the AGM through ballot paper.
3. The Chairman shall, at the AGM, at the end of discussion on the resolutions on which voting is to be held, allow voting with the assistance of scrutinizer, by use of ballot paper for all those members who are present at the AGM but have not cast their votes by availing the remote e-voting facility.
4. The Scrutinizer shall after the conclusion of voting at the general meeting, will first count the votes cast at the meeting and thereafter unblock the votes cast through remote e-voting in the presence of at least two witnesses not in the employment of the Company and shall make, not later than three days of the conclusion of the AGM,

a consolidated scrutinizer's report of the total votes cast in favour or against, if any, to the Chairman or a person authorized by him in writing, who shall countersign the same and declare the result of the voting forthwith

#### Other information:

- Your login id and password can be used by you exclusively for e-voting on the resolutions placed by the Companies in which you are the shareholder.
- It is strongly recommended not to share your password with any other person and take utmost care to keep it confidential.
- i. In case of any queries, you may refer to the Frequently Asked Questions (FAQs) for members and e-voting user manual for members available at the Downloads sections of <https://www.evoting.nsdl.com> or contact NSDL at the following toll free no.: 1800-222-990.
- X. The Results declared along with the Scrutinizer's Report shall be placed on the Company's website [www.apollotriccoat.com](http://www.apollotriccoat.com) and on the website of NSDL immediately after the results are declared by the Chairman or any other person authorized by him. The Company shall simultaneously, forward the result to the concerned stock exchange where its equity shares are listed.

#### 16. Members are requested:

- a. To bring Attendance Slip duly completed and signed at the meeting and not to carry briefcase or bag inside the meeting venue for security reasons;
- b. To quote their Folio No./ DP ID - Client ID and e-mail ID in all correspondence; and
- c. To please note that no gift/ gift coupon/ refreshment coupon will be distributed at the meeting.

#### STATEMENT IN RESPECT OF THE SPECIAL BUSINESS PURSUANT TO SECTION 102 OF THE COMPANIES ACT, 2013

##### ITEM NO. 4

Based on the recommendation of the Nomination, Remuneration and Compensation Committee, Mr. Rahul Gupta was appointed as an Additional Director on the Board of the Company with effect from May 4, 2018 to hold office upto the date of the Annual General Meeting. He was also appointed as the Managing Director of the Company with effect from May 4, 2018, subject to the approval of the Members. Mr. Gupta has done B.Com (Hons) from Delhi University and executive courses in the field of Management from reputed B-Schools like London School of Economics, Indian Institute of Management, Ahmedabad [IIMA]. He is a budding entrepreneur with an experience of around 5 years in Steel Tubes Manufacturing business and have handled Operational Management, Marketing and Institutional Sales. He has been awarded with Young Achiever Award for Organisation Building in Global HR Summit 2017. He has brought in strong execution rigor to his work, and has considerably strengthened both innovation and new products development. The Company has received a notice pursuant to Section 160 of the Companies Act, 2013 (the "Act") along with the amount of requisite deposit from a Member signifying his intention to propose the appointment of Mr. Rahul Gupta as a Managing Director of the Company.

The remuneration and other terms and conditions of Mr. Gupta's appointment as Managing Director as set out in the resolution is subject to your approval. Mr. Rahul Gupta is a member of the Company's Corporate Social Responsibility Committee Other details required to be disclosed in terms of the provisions of Secretarial

Standard on General Meetings form part of this Notice. Except Mrs. Megha Gupta, Mr. Rahul Gupta is not related to any other Director, and Key Managerial Personnel of the Company. None of the Directors, Key Managerial Personnel and their relatives other than Mr. Rahul Gupta and his relatives are, in any way, concerned or interested in the said resolutions. The resolutions as set out in item no 4 of this Notice is accordingly commended for your approval.

##### ITEM NO. 5

The Company has received a notice pursuant to Section 160 of the Companies Act, 2013 (the "Act") along with the amount of requisite deposit from a Member signifying his intention to propose the appointment of Mrs. Megha Gupta as a Director of the Company.

Except of Mrs Megha Gupta and Mr. Rahul Gupta, husband of Mrs. Megha Gupta, to the extent of their shareholding, if any, in the Company, none of the other Directors / Key Managerial Personnel of the Company / their relatives, is concerned or interested, financially or otherwise, in the resolution set out at Item No. 5 of the Notice.

The resolution is accordingly recommended for approval of the members.

##### ITEM NO. 6

Based on the recommendation of the Nomination and Remuneration Committee, the Board had appointed Mr. Anil Kumar Bansal as an Additional Director (Independent) on the Board of the Company with effect from June 11, 2018 to hold office for a period of five consecutive years, not liable to retire by rotation, subject to consent by the Members of the Company at the ensuing Annual General Meeting ("AGM").

The Company has received a notice from a Member in writing along with requisite deposit under Section 160 of the Act, proposing his candidature for the office of Director. The Company has also received a declaration from Mr. Anil Kumar Bansal confirming that he meets the criteria of independence as prescribed under Section 149(6) of the Act and Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("Listing Regulations"). Mr. Anil Kumar Bansal is also not disqualified from being appointed as a Director in terms of Section 164 of the Act and has given his consent to act as a Director of the Company.

Except Mr. Anil Kumar Bansal and his relatives, to the extent of their shareholding, if any, in the Company, none of the other Directors / Key Managerial Personnel of the Company / their relatives, is concerned or interested, financially or otherwise, in the resolution set out at Item No. 6 of the Notice.

The resolution is accordingly recommended for approval of the members.

**By Order of the Board  
For Apollo Tricoat Tubes Limited**

Ghaziabad  
August 22, 2018

Sd/-  
**Surbhi Arora**  
Company Secretary  
M. No. A33370

**Regd. Office:** 37, Hargobind Enclave, Vikas Marg, Delhi-110092  
CIN: L74900DL1983PLC014972  
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**Details of Director retiring by rotation and seeking Re-appointment at the Annual General Meeting**  
 [In pursuance of Regulation 36(3) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and as per Secretarial Standard-2 (SS-2) on "General Meetings"]

Name of Director	Mr. Rahul Gupta	Mrs. Megha Gupta	Mr. Anil Kumar Bansal
Date of Birth	13/02/1994	02/08/1992	22/05/1953
Age	24	26	65
Date of Appointment	04/05/2018	11/06/2018	11/06/2018
Qualification	Graduate	Graduate	M.Sc. (Agri.) and CAIIB
No. of Equity shares held as on March 31, 2018	80,30,030 equity shares	Nil	Nil
Expertise in specific functional areas	Experience of around 5 years in Steel Tubes Manufacturing business and have handled Operational Management, Marketing and Institutional Sales.	3 years experience in construction Industry, where she has handled site management, accounts handling, purchase and vendor management.	He is having four decades of rich experience in the banking industry. He supports the organisation in undertaking key financial decisions. His impressive knowledge of banking, Indian economy, corporate affairs and risk and ratings is strongly backed by his rich professional experience.
Other Directorship(s)	Blue Ocean Projects Pvt Ltd	Nil	1. Apl Apollo Tubes Limited 2. CARE Ratings Limited
Committee(s) Positions in other Public Companies#	Nil	Nil	Member in Audit Committee of CARE Rating Limited and Chairman in Audit Committee of APL Apollo Tubes Limited
Relationships between Directors inter se	Mr. Rahul Gupta is husband of Mrs. Megha Gupta, Director of the Company	Mrs. Megha Gupta is wife of Mr. Rahul Gupta, Managing Director of the Company	No

# Pursuant to Regulation 26 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 Membership of only Audit and Stakeholders Relationship Committee of public limited companies have been considered.

**E-voting Instructions:**

A. Member whose email Ids are registered with the Company/ Depository Participant(s) will receive an email from NSDL informing them of their User Id and Password. Once the members receives the email, he or she will need to go through following steps to complete the e-voting process:

**Step 1 : Log-in to NSDL e-Voting system**

1. Visit the e-Voting website of NSDL. Open web browser by typing the following URL: <https://www.evoting.nsdl.com/>.
2. Once the home page of e-Voting system is launched, click on the icon "Login" which is available under 'Shareholders' section.
3. A new screen will open. You will have to enter your User ID, your Password and a Verification Code as shown on the screen. Alternatively, if you are registered for NSDL eservices i.e. IDEAS, you can log-in at <https://eservices.nsdl.com/> with your existing IDEAS login. Once you log-in to NSDL eservices after using your log-in credentials, click on e-Voting and you can proceed to Step 2 i.e. Cast your vote electronically.
4. Your User ID details will be as per details given below :
  - a) **For Members who hold shares in demat account with NSDL:** 8 Character DP ID followed by 8 Digit Client ID (For example if your DP ID is IN300\*\*\* and Client ID is 12\*\*\*\*\* then your user ID is IN300\*\*\*12\*\*\*\*\*).
  - b) **For Members who hold shares in demat account with CDSL:** 16 Digit Beneficiary ID (For example if your Beneficiary ID is 12\*\*\*\*\* then your user ID is 12\*\*\*\*\*).

- c) **For Members holding shares in Physical Form:** EVEN Number followed by Folio Number registered with the company (For example if folio number is 001\*\*\* and EVEN is 101456 then user ID is 101456001\*\*\*).
5. Your password details are given below:
  - a. If you are already registered for e-Voting, then you can use your existing password to login and cast your vote.
  - b. If you are using NSDL e-Voting system for the first time, you will need to retrieve the 'initial password' which was communicated to you. Once you retrieve your 'initial password', you need enter the 'initial password' and the system will force you to change your password.
  - c. How to retrieve your 'initial password'?
    - i. If your email ID is registered in your demat account or with the company, your 'initial password' is communicated to you on your email ID. Trace the email sent to you from NSDL from your mailbox. Open the email and open the attachment i.e. a .pdf file. Open the .pdf file. The password to open the .pdf file is your 8 digit client ID for NSDL account, last 8 digits of client ID for CDSL account or folio number for shares held in physical form. The .pdf file contains your 'User ID' and your 'initial password'.
    - ii. If your email ID is not registered, your 'initial password' is communicated to you on your postal address.
6. If you are unable to retrieve or have not received the "Initial password" or have forgotten your password:

- a. Click on 'Forgot User Details/Password?' (If you are holding shares in your demat account with NSDL or CDSL) option available on [www.evoting.nsdl.com](http://www.evoting.nsdl.com).
  - b. 'Physical User Reset Password?' (If you are holding shares in physical mode) option available on [www.evoting.nsdl.com](http://www.evoting.nsdl.com).
  - c. If you are still unable to get the password by aforesaid two options, you can send a request at [evoting@nsdl.co.in](mailto:evoting@nsdl.co.in) mentioning your demat account number/folio number, your PAN, your name and your registered address.
7. After entering your password, tick on 'Agree to Terms and Conditions' by selecting on the check box.
  8. Now, you will have to click on "Login" button.
  9. After you click on the "Login" button, Home page of e-Voting will open.
- Step 2 : Cast your vote electronically on NSDL e-Voting system.**
1. After successful login at Step 1, you will be able to see the Home page of e-Voting. Click on e-Voting. Then, click on Active Voting Cycles.
  2. After click on Active Voting Cycles, you will be able to see all the companies "EVEN" in which you are holding shares and whose voting cycle is in active status.
  3. Select "EVEN" of the Best Steel Logistics Limited (now Apollo Tricoat tubes Limited).
  4. Now you are ready for e-Voting as the Voting page opens.
  5. Cast your vote by selecting appropriate options i.e. assent or dissent, verify/modify the number of shares for which you wish to cast your vote and click on "Submit" and also "Confirm" when prompted.
  6. Upon confirmation, the message "Vote cast successfully" will be displayed.
  7. You can also take the printout of the votes cast by you by clicking on the print option on the confirmation page.
  8. Once you confirm your vote on the resolution, you will not be allowed to modify your vote.

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**APOLLO TRICOAT TUBES LIMITED**

(formerly known as Best Steel Logistics Limited)  
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CIN: L74900DL1983PLC014972; Telephone No. 91-120-4041400  
Website: www.apollotriccoat.com; email: info@apollotriccoat.com

**ATTENDANCE SLIP**

36<sup>th</sup> ANNUAL GENERAL MEETING – Saturday, September 29, 2018 at IMA-East Delhi Building, 35-X, Institutional Area, Karkardooma, Delhi-110092

DP ID*		NAME AND ADDRESS OF THE REGISTERED SHAREHOLDER/PROXY
Client ID*/ Folio No.		
No. of shares held		

I/We certify that I/We am/are registered shareholder/proxy of the Company.

I/We hereby record my/our presence at the 36<sup>th</sup> Annual General Meeting of the Company on Saturday, September 29, 2018 at 4:00 P.M. at IMA-East Delhi Building, 35-X, Institutional Area, Karkardooma, Delhi-110092.

NOTE: Please complete this and hand it over at the entrance of the hall.

\* Applicable for shares held in electronic form.

.....  
Signature

**No Gift/Gift coupon/Refreshment Coupon will be distributed at the Meeting**



**APOLLO TRICOAT TUBES LIMITED**

(formerly known as Best Steel Logistics Limited)  
Regd. Office: 37, Hargobind Enclave, Vikas Marg, Delhi-110092  
CIN: L74900DL1983PLC014972; Telephone No. 91-120-4041400  
Website: www.apollotriccoat.com; email: info@apollotriccoat.com

**PROXY FORM**

36<sup>th</sup> ANNUAL GENERAL MEETING – Saturday, September 29, 2018 at IMA-East Delhi Building, 35-X, Institutional Area, Karkardooma, Delhi-110092

Name of the Member(s):		Email Id	
Registered Address:		Folio No./Client Id*	
		DP Id*	

I/We being the member(s) holding.....Shares hereby appoint:

Name: .....Address.....email Id.....or failing him;

Name: .....Address.....email Id.....or failing him;

as my/our proxy to attend and vote (on a poll) for me/ us and on my/our behalf at the 36<sup>th</sup> Annual General Meeting of the Company, to be held on Saturday, September 29, 2018 at 4:00 P.M. at IMA-East Delhi Building, 35-X, Institutional Area, Karkardooma, Delhi-110092 and at any adjournment thereof in respect of such resolutions as are indicated below.

Res. No.	Resolution	For *	Against#
1.	Adoption of Audited Financial Statements for the year Financial Year ended March 31, 2018.		
2	Re-appointment of Mr. Rahul Gupta (DIN: 07151792), who retire by rotation.		
3	Ratification of Appointment of M/s VAPS & Co., Chartered Accountants (ICAI Firm Registration No. 03621N), New Delhi, as the Statutory Auditors of the Company.		
4	Appointment of Mr. Rahul Gupta (DIN: 07151792) as Managing Director of the Company.		
5	Appointment of Mrs. Megha Gupta (DIN: 07869141) as Director of the Company.		
6	Appointment of Mr. Anil Kumar Bansal (DIN: 06752578) as Independent Director of the Company.		

\* Applicable for shares held in electronic form.

Signed this.....day of ..... 2018.

.....  
Signature of proxy holder(s)

.....  
Signature

Affix  
Re. 1  
Revenue  
Stamp

ROAD MAP TO THE VENUE OF  
THE 36<sup>TH</sup> ANNUAL GENERAL MEETING

