

## **APOLLO TRICOAT TUBES LIMITED**

**CIN:** L74900DL1983PLC014972

**Registered Office:** 37, Hargobind Enclave, Vikas Marg, Delhi-110092

**Corporate Office:** 36, Kaushambi, near Anand Vihar Terminal, Behind Wave Cinema, Ghaziabad-201010

**Email Id:** [info@apollotriccoat.com](mailto:info@apollotriccoat.com), **Tel:** 0120-4041400, **Fax:** 0120-4041477

**Website:** [www.apollotriccoat.com](http://www.apollotriccoat.com)

### **POSTAL BALLOT NOTICE**

(PURSUANT TO SECTION 110 OF THE COMPANIES ACT, 2013 READ WITH COMPANIES (MANAGEMENT AND ADMINISTRATION) RULES, 2014)

<b>REMOTE E-VOTING STARTS ON</b>	<b>REMOTE E-VOTING ENDS ON</b>
<b>10:00 A.M. on Sunday, 1<sup>st</sup> November, 2020</b>	<b>5:00 P.M. on Monday, 30<sup>th</sup> November, 2020</b>

#### **Dear Members**

Notice is hereby given pursuant to Section 110 of the Companies Act, 2013 read with Companies (Management and Administration) Rules, 2014 including any statutory modification(s) or reenactment(s) thereof, for the time being in force, Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 (SEBI Listing Regulations), Secretarial Standard-II on General Meetings ("SS-II") issued by Institute of Company Secretaries of India and other applicable laws and regulations, for seeking consent of the Members of Apollo Tricoat Tubes Limited ("the Company"), to pass the proposed resolutions mentioned in this notice, as Ordinary Resolution(s) through Postal Ballot by way of remote electronic voting (e-voting).

In view of the current extraordinary circumstances due to COVID-19 pandemic, Ministry of Corporate Affairs, ("MCA") vide its General Circular No.14/2020 dated 8<sup>th</sup> April 2020 read with General Circular No.17/2020 dated 13<sup>th</sup> April 2020, No. 22/2020 dated 15<sup>th</sup> June, 2020 and No. 33/2020 dated 28<sup>th</sup> September, 2020 (the "MCA Circulars"), has advised the Companies to take all decisions requiring Members' approval, other than items of ordinary business or business where any person has a right to be heard, through the mechanism of Postal ballot / e-voting in accordance with the provisions of the Act and rules made thereunder, without holding a General Meeting that requires physical presence of Members at a common venue.

In compliance with the MCA Circulars, hard copy of Postal Ballot Notice along with Postal Ballot Form and pre-paid business reply envelope will not be sent to the members and notice of the Postal Ballot is being sent only through electronic mode to those members whose names appear in the Register of Members/List of Beneficial Owners as received from Registrar and Share Transfer Agent, National Securities Depository Limited (NSDL) / Central Depository Services (India) Limited (CDSL) as on 23<sup>rd</sup> October, 2020 (Cut-off date) and who have registered their e-mail addresses, in respect of electronic holdings, with the Depositories through the concerned Depository Participants and in respect of physical holdings with the Company's Registrar and Share Transfer Agent (RTA) i.e.

Bigshare Services Private Limited. Members are required to communicate their assent or dissent through the remote e-voting system only.

In compliance with Regulation 44 of the Listing Regulations and pursuant to the provisions of Sections 108 and 110 of the Act read with the Rules, the MCA Circulars and SS-2, the Company has extended the facility of remote e-voting for its Members, to enable them to cast their votes electronically instead of submitting the Postal Ballot Form physically. The instructions for remote e-voting are appended to this Notice. The Notice is also available on the website of the Company [www.apollotricoat.com](http://www.apollotricoat.com).

The Board of Directors of the Company has appointed Shri Jatin Gupta, Practising Company Secretary (Membership No. : FCS 5651: COP No. 5236) as the Scrutinizer for scrutinizing the e-voting process in a fair and transparent manner.

Members desiring to exercise their vote through the remote e-voting process are requested to carefully read the instructions indicated in this Notice and record their assent (FOR) or dissent (AGAINST) by following the procedure as stated in the Notes forming part of the Notice for casting of votes by remote e-voting. Any assent or dissent received after 5.00 p.m. (IST) on Monday, 30<sup>th</sup> November, 2020 shall be treated as if no vote was cast by the Member.

The Company has engaged the services of Central Depository Services (India) Limited ('CDSL') for the purpose of providing remote e-voting facility to all its Members. The explanatory statement pertaining to the said resolution, pursuant to Section 102(1) of the Act setting out all material facts is appended herewith for your consideration.

## **SPECIAL BUSINESS**

# **APOLLO TRICOAT TUBES LIMITED**

### **Item No. 1**

#### **Reclassification of Mr. Saket Agarwal, from "Promoter and Promoter Group" Category to "Public" Category**

To consider and, if thought fit, to pass with or without modification(s), the following resolution as an **Ordinary Resolution**:

"RESOLVED THAT pursuant to the provisions of Regulation 31A of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("Listing Regulations") including any statutory modification(s) or re-enactment thereof and other applicable provisions, and subject to necessary approvals from the BSE Limited (herein after referred to as Stock Exchange) and other appropriate statutory authorities, as may be necessary, the consent of the members of the Company be and is hereby accorded to reclassify Shri Saket Agarwal, a person belonging to the 'Promoter Group' of the Company, holding 20,48,321 equity shares, aggregating to 6.74% of the total shareholding of the Company as on date (hereinafter referred to as "Applicant"), from the "Promoter and Promoter Group" category to "Public" category.

RESOLVED FURTHER THAT in supersession of any provision, their special rights, if any, with respect to the Company through formal or informal arrangements including through any Members agreements, if any, stand withdrawn/terminated and be null and void, with immediate effect.

RESOLVED FURTHER that on approval of the Stock Exchange(s) on the application for reclassification of Mr. Saket Agarwal into "Public" category, the Company shall effect such reclassification in the Statement of Shareholding pattern from immediate succeeding quarter under Regulation 31 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and will ensure necessary compliance with SEBI (Substantial Acquisition of Shares and Takeovers) Regulations, 2011, SEBI (Prohibition of Insider Trading) Regulations, 2015 and other applicable provisions.

RESOLVED FURTHER that the Board of Directors and the Company Secretary of the Company be and are hereby authorized to do all such acts, deeds, matters and things as they may, in its absolute discretion, deem necessary, proper or desirable to give effect to this resolution including but not limited to giving Intimation / filing with stock exchange i.e. BSE Limited and seeking their approval for the proposed reclassification and to execute all other documents required to be filed in connection with the above and to settle all such questions, difficulties or doubts whatsoever which may arise and amend such details and to represent before such authorities as may be required and to take all such steps and decisions in this regard to give full effect to the aforesaid resolution .”

## **Item No. 2**

### **Appointment of Shri Vinay Gupta, as Director of the Company**

To consider and, if thought fit, to pass with or without modification(s), the following resolution as an **Ordinary Resolution**:

“RESOLVED THAT pursuant to the provisions of Section 152, 161 and other applicable provisions, if any, of the Companies Act, 2013 (“the Act”) and the Companies (Appointment and Qualification of Directors) Rules, 2014 (including any statutory modification(s) or re-enactment thereof, for the time being in force), Shri Vinay Gupta (DIN: 00005149) who was appointed as an Additional Director by the Board of Directors of the Company on 23<sup>rd</sup> October, 2020 and in respect of whom a notice in writing under section 160 of the Companies Act, 2013 has been received from a member signifying his intention to propose the candidature be and is hereby appointed as a Non- Executive Director of the Company, liable to be retire by rotation”.

By the Order of the Board  
**For Apollo Tricoat Tubes Limited**

**Sd/-**  
**Surbhi Arora**  
Company Secretary  
M.No. A33370

Place: Delhi  
Date: 30<sup>th</sup> October, 2020

**NOTES:**

1. The Statement pursuant to Section 102 of the Companies Act, 2013 (the “Act”) read with Rule 22 of the Companies (Management and Administration) Rules, 2014 (“Rules”), as amended, setting out the material facts relating to the proposed resolutions and the reasons thereof is annexed hereto and forms part of this Postal Ballot Notice (“Notice”).
2. This Postal Ballot is being conducted in compliance with applicable provisions of the Companies Act, 2013 and rules made thereunder read with Circulars issued by the Ministry of Corporate Affairs.
3. On account of the threat posed by COVID-19 and in terms of the exemption provided vide the MCA Circulars, the Company is sending this Notice in electronic form only and expresses its inability to dispatch the physical copy of Notice along with Postal Ballot Form and pre-paid business envelope to the Members. Accordingly, the communication of the assent or dissent of the Members would take place through the process of remote e-voting only.
4. Pursuant to the provisions of Section 108 and other applicable provisions, if any, of the Companies Act, 2013 and applicable rules, if any, as amended and Regulation 44 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, Secretarial Standard-2, issued by the Institute of the Company Secretaries of India on General Meetings (“SS-2”) and MCA Circulars the Company is pleased to provide to its Members, facility to exercise their right to vote on resolution mentioned in the notice, by electronic means through electronic voting services arranged by Central Depository Services (India) Limited (‘CDSL’) instead of physical mode. The detailed procedure with respect to e-voting is mentioned in Note No. 16 of this Notice.

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Since this notice is to be sent to the Members through e-mail only, the Members who have not registered their e-mail addresses with either the Company or the Depositories / Depository Participants are requested to register the same with the Company or the Depositories / Depository Participants, in accordance with the process specified in Note No. 9 below.

*The voting rights of Members shall be in proportion to their shares of the Paid-up Equity Share Capital of the Company as on the Cut-off Date i.e. 23<sup>rd</sup> October, 2020.*

5. Members may note that this Notice will also be available on the Company’s website at [www.apollotricoat.com](http://www.apollotricoat.com) website of the Stock Exchanges i.e. BSE Limited at [www.bseindia.com](http://www.bseindia.com) and on website of the e-voting agency- Central Depository Services (India) Limited (‘CDSL’) at [www.evotingindia.com](http://www.evotingindia.com).
6. Members whose name appearing on the Register of Members / List of Beneficial Owners as on the Cut-off date shall be eligible for e-voting. A person who is not Member on Cut-off date should treat this notice for information purpose only.

It is however, clarified that all Members of the Company as on the Cut-off date, including those Members who may not have received this Notice due to non- registration of their e-mail IDs with the Company/ RTA/ Depositories, shall be entitled to vote in relation to the resolution specified in this Notice in accordance with the process specified hereinafter.

7. Members are requested to note that the votes casted by e-voting shall be considered invalid, if a competent authority has given directions in writing to the Company to freeze the voting rights of the Member.
8. E-voting will be from Sunday, 1<sup>st</sup> November, 2020 (10.00 A.M. IST) to Monday, 30<sup>th</sup> November, 2020 (5.00 P.M. IST). The e-voting shall not be allowed beyond the said date and time and the e-voting module shall be disabled thereafter.
9. Members who are holding shares of the Company as on 23<sup>rd</sup> October, 2020 (Cut-off date) and who have not registered their e-mail addresses with the Company/RTA/Depositories, are requested to kindly register their e-mail IDs by following the below procedure, in order to get the notice of Postal Ballot by electronic means and vote there at. Kindly send the attached request letter (Annexure II) on or before 24<sup>th</sup> November, 2020, as per the following:

Physical Holding	Please send a duly signed request letter (which is annexed with this Notice) by the member(s), to the Registrar and Share Transfer Agent of the Company, M/s Bigshare Services Private Limited, at <a href="mailto:investor@bigshareonline.com">investor@bigshareonline.com</a> OR at 302, Kushal Bazar, 32-33, Nehru Place, New Delhi-110019, providing Folio No, Name of the member and self-attested copy of PAN & AADHAR card, for registering the e-mail address.
Demat Holding	Please contact your Depository Participant (DP) and register your email address, in your demat account, as per the process advised by your DP.

10. Institutional/Corporate Members are requested to send a scanned copy (PDF / JPEG format) of the Board Resolution authorising its representatives to vote, pursuant to Section 113 of the Act, to Investor Service Cell of the Company at [info@apollotricoat.com](mailto:info@apollotricoat.com).

11. All the documents referred to in this Notice, will also be available for electronic inspection, without any fee by the Members, from the date of circulation of this Notice upto the last date specified for the e-voting i.e. 30<sup>th</sup> November, 2020. Members seeking to inspect can send an e- mail to Investor Service Cell of the Company at [info@apollotricoat.com](mailto:info@apollotricoat.com).

Resolution, if passed by the Members through Postal ballot will be deemed to have been duly passed on the last date specified for the e-voting i.e Monday, 30<sup>th</sup> November, 2020, in terms of Secretarial Standard–II on General Meetings (“SS-II”) issued by the Institute of Company Secretaries of India.

12. Pursuant to Rule 20 and Rule 22 of the Companies (Management and Administration) Rules, 2014 read with the MCA Circulars and Listing Regulations, the details pertaining to this Postal Ballot will be published in one English national daily newspaper circulating throughout India (in English language) and one regional daily newspaper circulating in New Delhi (in vernacular language, i.e. Hindi).
13. The Board of Directors of the Company has appointed Shri Jatin Gupta, Practising Company Secretary (Membership No. : FCS 5651, COP No. 5236), Practising Company Secretary, as Scrutinizer for conducting the Postal Ballot/e-voting process in a fair and transparent manner.

14. The Scrutinizer will submit his report after completion of the scrutiny to the Chairman or any other person authorised by him and the results of the Postal Ballot will be announced by him/her accordingly. Such Results will be posted on the Company’s website [www.apollotriccoat.com](http://www.apollotriccoat.com) , on the website of CDSL, the e-voting agency at [www.evotingindia.com](http://www.evotingindia.com), besides communicating to the Stock Exchange on which the shares of the Company are listed i.e., BSE Limited at [www.bseindia.com](http://www.bseindia.com).

15. The Scrutinizer’s decision on the validity of votes will be final.

**16. The instructions for Members for casting their votes through remote e-voting are as under:**

- (i) The voting period begins on Sunday, 1<sup>st</sup> November, 2020 (10:00 A.M.) and ends on Monday, 30<sup>th</sup> November, 2020 (5:00 P.M.). During this period shareholders’ of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date of 23<sup>rd</sup> October, 2020 may cast their vote electronically. The e-voting module shall be disabled by CDSL for voting thereafter.
- (ii) The shareholders should log on to the e-voting website [www.evotingindia.com](http://www.evotingindia.com).
- (iii) Click on “Shareholders” module.
- (iv) Now enter your User ID
  - a. For CDSL: 16 digits beneficiary ID,
  - b. For NSDL: 8 Character DP ID followed by 8 Digits Client ID,
  - c. Shareholders holding shares in Physical Form should enter Folio Number registered with the Company.

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Alternatively, if you are registered for CDSL’s **EASI/EASIEST** e-services, you can log-in at <https://www.cdslindia.com> from [Login - Myeasi](#) using your login credentials. Once you successfully log-in to CDSL’s **EASI/EASIEST** e-services, click on **e-Voting** option and proceed directly to cast your vote electronically.

- (v) Next enter the Image Verification as displayed and Click on Login.
- (vi) If you are holding shares in demat form and had logged on to [www.evotingindia.com](http://www.evotingindia.com) and voted on an earlier e-voting of any company, then your existing password is to be used.
- (vii) If you are a first time user follow the steps given below:

<b>For Shareholders holding shares in Demat Form and Physical Form</b>	
PAN	Enter your 10 digit alpha-numeric PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders)



	<ul style="list-style-type: none"> <li>Shareholders who have not updated their PAN with the Company/Depository Participant are requested to use the sequence number sent by Company/RTA or contact Company/RTA.</li> </ul>
Dividend Bank Details <b>OR</b> Date of Birth (DOB)	<p>Enter the Dividend Bank Details or Date of Birth (in dd/mm/yyyy format) as recorded in your demat account or in the company records in order to login.</p> <ul style="list-style-type: none"> <li>If both the details are not recorded with the depository or company please enter the member id / folio number in the Dividend Bank details field as mentioned in instruction (v).</li> </ul>

- (viii) After entering these details appropriately, click on “SUBMIT” tab.
- (ix) Shareholders holding shares in physical form will then directly reach the Company selection screen. However, shareholders holding shares in demat form will now reach ‘Password Creation’ menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- (x) For shareholders holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.
- (xi) Click on the EVSN for <Apollo Tricoat Tubes Limited> on which you choose to vote.
- (xii) On the voting page, you will see “RESOLUTION DESCRIPTION” and against the same the option “YES/NO” for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- (xiii) Click on the “RESOLUTIONS FILE LINK” if you wish to view the entire Resolution details.
- (xiv) After selecting the resolution you have decided to vote on, click on “SUBMIT”. A confirmation box will be displayed. If you wish to confirm your vote, click on “OK”, else to change your vote, click on “CANCEL” and accordingly modify your vote.
- (xv) Once you “CONFIRM” your vote on the resolution, you will not be allowed to modify your vote.
- (xvi) You can also take a print of the votes cast by clicking on “Click here to print” option on the Voting page.

- (xvii) If a demat account holder has forgotten the login password then Enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.
- (xviii) Shareholders can also cast their vote using CDSL’s mobile app “**m-Voting**”. The m-Voting app can be downloaded from respective Store. Please follow the instructions as prompted by the mobile app while Remote Voting on your mobile.
- (xix) **Note for Non – Individual Shareholders and Custodians –Remote Voting**

- Non-Individual shareholders (i.e. other than Individuals, HUF, NRI etc.) and Custodians are required to log on to [www.evotingindia.com](http://www.evotingindia.com) and register themselves in the “Corporates” module.
- A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com).
- After receiving the login details a Compliance User should be created using the admin login and password. The Compliance User would be able to link the account(s) for which they wish to vote on.
- The list of accounts linked in the login should be mailed to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com) and on approval of the accounts they would be able to cast their vote.
- A scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the scrutinizer to verify the same.
- Alternatively Non Individual shareholders are required to send the relevant Board Resolution/ Authority letter etc. together with attested specimen signature of the duly authorized signatory who are authorized to vote, to the Scrutinizer and to the Company at the email address viz; [info@apollotricoat.com](mailto:info@apollotricoat.com) if they have voted from individual tab and not uploaded same in the CDSL e-voting system for the scrutinizer to verify the same.

If you have any queries or issues regarding e-Voting from the e-Voting System, you may refer the Frequently Asked Questions (“FAQs”) and e-voting manual available at [www.evotingindia.com](http://www.evotingindia.com), under help section or write an email to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com) or contact Mr. Nitin Kunder (022- 23058738 ) or Mr. Mehboob Lakhani (022-23058543) or Mr. Rakesh Dalvi (022-23058542).



## ANNEXURE TO THE NOTICE

### STATEMENT PURSUANT TO THE SECTION 102 OF THE COMPANIES ACT, 2013

#### Item No. 1

Shri Saket Agarwal, currently classified in the 'Promoter group' of the Company (hereinafter referred as "the Applicant"), vide his letter dated 1<sup>st</sup> June, 2020, made a request to the Board of Directors of the Company, seeking re-classification from "Promoter and Promoter Group" category to "Public" category in accordance with Regulation 31A of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (hereinafter called 'Listing Regulations'). Shri Saket Agrawal is currently not a promoter of the Company either in terms of being in control of the affairs of the Company or in terms of any direct or indirect decision making capacity. He is not related to the other two promoters and also cannot be deemed to be a 'person acting in concert with him'. He has been classified as a 'promoter' only by virtue of his being the erstwhile promoter.

The Board of Directors of the Company ("Board") deliberated upon his request and approved the proposal for re-classification in the meeting held on 27<sup>th</sup> July, 2020, subject to the approval of Members of the Company and other authorities, which, *inter-alia*, include BSE Limited.

Accordingly, the approval of Members of the Company, is being sought on the proposal through an Ordinary Resolution. As on date, the Applicant is holding 20,48,321 equity shares, which constitutes 6.74% of the total share capital of the Company. Further, the Applicant vide his letter dated 1<sup>st</sup> June, 2020, confirmed and undertook, that:

1. He is not a Promoter of any exclusively Listed Companies of De-recognized/Non operational/exited Stock Exchanges in terms of SEBI circular SEBI/HO/MRD/DSA/CIR/P/2016/110 dated October 10, 2016 read with SEBI circular SEBI/HO/MRD/DSA/CIR/P/2017/92 dated 1<sup>st</sup> August, 2017;
2. He does not hold more than ten percent of the total voting rights in the Company;
3. He does not exercise control over the affairs of the Company, directly or indirectly;
4. He does not have any special rights with respect to the Company, through formal or informal arrangements including through any shareholder agreements;
5. He is not represented on the Board of Directors (including not having a nominee director) of the Company;
6. He does not act as a Key Managerial Person in the Company;
7. He is not 'willful defaulter' as per the Reserve Bank of India Guidelines;
8. He is also not a fugitive economic offender;
9. He has not in violated the provisions of Regulation 24 of the Securities and Exchange Board of India (Delisting of Equity Shares) Regulations, 2009.

The Applicant further confirms and undertakes that he will comply with the requirements specified in Regulation 31A(4) of the SEBI Listing Regulations, failing which, he shall automatically be reclassified as Promoter/ persons belonging to 'promoter group', as applicable.

The Board had considered the above and on being satisfied about the compliance with the requirements of Regulation 31A of the Listing Regulations, had approved the proposal.

It is further confirmed that the Company:

- i. Is compliant with the requirement of minimum public shareholding as required under regulation 38 of the Listing Regulations, 2015;
- ii. Equity shares have not been not suspended by the stock exchanges from trading;
- iii. Does not have any outstanding dues to SEBI, the Stock Exchanges or to the Depositories as per its information.

Further, the promoter seeking re-classification and persons related to the promoter seeking re-classification, shall not cast vote, to approve such reclassification. Post approval of the Members, the Company will file necessary applications with the BSE Limited for the re-classification of Shri Saket Agarwal from “Promoter and Promoter Group” category to "Public" category.

The Board, therefore, recommends the resolution for your approval by means of an Ordinary Resolution as set out at Item no. 1 of the accompanying Notice.

None of the Directors, Key Managerial Personnel or any of their relative (to the extent of shareholding in the Company, if any), is in anyway, concerned or interested, financially or otherwise, in the above resolution.

#### **Item No. 2**

Based on the recommendation of the Nomination and Remuneration Committee, the Board of Directors at its meeting held on 23<sup>rd</sup> October, 2020 had appointed Shri Vinay Gupta as Additional Director (Non-Executive) of the Company to hold the office upto the date of the next Annual General Meeting.

Shri Vinay Gupta, has around 20 years of industry experience and has in-depth knowledge in manufacturing and trading of pipes, tubes, sheets and other steel products. He takes care of the pre-galvanised and international market businesses of APL Apollo Group companies. Shri Vinay Gupta will bring in immense experience and expertise which will be beneficial to the Company.

The Company has received notice under Section 160 of the Companies Act, 2013 proposing the candidature of the Director under the provisions of Section 160 of the Companies Act, 2013. Since, there is a postal ballot process underway before the next Annual General Meeting, it is proposed that the appointment be regularized through postal ballot.

Necessary disclosures in accordance with the applicable Secretarial Standards and Securities and Exchange Board of India (“SEBI”) (Listing Obligation and Disclosure Requirements) Regulations, 2015 forms part of this Notice.

The Board, therefore, recommends the resolution for your approval by means of an Ordinary Resolution as set out at Item no. 2 of the accompanying Notice.

None of the Directors, Key Managerial Personnel or any of their relatives (to the extent of shareholding in the Company, if any), except Shri Vinay Gupta himself, is in anyway, concerned or interested, financially or otherwise, in the above resolution.

By the Order of the Board  
**For Apollo Tricoat Tubes Limited**  
Sd/-

**Surbhi Arora**  
Company Secretary  
M. No. A33370

Place: Delhi  
Date: October 30, 2020

**Annexure I**

**DETAILS OF DIRECTOR WHO IS PROPOSED TO BE APPOINTED AS DIRECTOR, AS REQUIRED UNDER REGULATION 36(3) OF THE SEBI (LISTING OBLIGATIONS AND DISCLOSURE REQUIREMENTS) REGULATIONS, 2015, ARE AS UNDER:-**

<b>Name of Director</b>	Shri Vinay Gupta
<b>Date of Birth</b>	5 <sup>th</sup> September, 1976
<b>Brief Resume</b>	With 20 years of industry experience, Shri Vinay Gupta has in-depth knowledge in manufacturing and trading of pipes, tubes, sheets and other steel products. He has been assigned with the responsibility of driving the APL Apollo Group's pre-galvanised and international market businesses. His inclusion in the Board will be beneficial to the Company.
<b>Date of Appointment</b>	23 <sup>rd</sup> October, 2020
<b>Qualifications</b>	Graduate
<b>Expertise in specific Functional Area</b>	Operation
<b>Directorship held in other public Companies</b>	1. APL Apollo Tubes Limited 2. Shri Lakshmi Metal Udyog Limited
<b>Membership/chairmanship of other public companies</b>	APL Apollo Tubes Limited <ul style="list-style-type: none"> <li>• Audit Committee (Member)</li> <li>• Nomination &amp; Remuneration Committee (Member)</li> </ul>
<b>Remuneration last drawn, if any</b>	Not Applicable
<b>Shareholding in the Company</b>	Nil
<b>Relationship with other Directors and KMPs of the Company</b>	He is not a 'relative' of any of the Director of the Company
<b>The number of Meetings of the Board attended during the year</b>	Not Applicable

The  
**Bigshare Services Private Limited**  
 1<sup>st</sup> Floor, Bharat Tin Works Building,  
 Opp. Vasant Oasis, Makwana Road,  
 Marol, Andheri (East),  
 Mumbai 400059

**Updation of Shareholders Information as mandated by SEBI**

I/We request you to record the following information against my/our Folio No.:

<b>General Information</b>	
Folio No.	
First Holder Name	
Second Holder Name	
Third Holder Name	
PAN	
Enclose self attested copy all holders/joint holders	
E-mail Id	
Mobile No.	
Bank details of First Holder	
Bank Name	
Bank Branch Address	
Account Number (as appearing in cheque)#	
Bank A/c Type (Savings/Current/NRE/NRO)	
IFSC (11-digit)	
MICR (9 digit) (as appearing in Cheque)	

*# a blank cancelled cheque (Cheque with the name of the first holder) is enclosed to enable verification of bank details.*

**Checklist of Shareholder:**

<b>Particulars</b>	<b>Mark (✓) if enclosed</b>
➤ Self attested copy of PAN card all holders/joint holders	
➤ Cancelled Cheque with name of the first holder (if name is not printed, bank attested copy of the first page of pass book showing name of account holder)	
➤ Address proof of the first holder (self-attested copy of Aadhar-card/Electricity bill/Telephone bill/Passport)	

(Note: all enclosures are mandatory) I/We hereby declare that the particulars given above are correct and complete. If the transaction is delayed because of incomplete or incorrect information, I/We would not hold the Company/RTA responsible. I/We undertake to inform any subsequent changes in the above particulars as and when the changes take place. I/We understand that the above details shall be maintained till I/We hold the securities under the above mentioned Folio No. Further, as Green Initiative, I / We hereby agree to receive all future correspondence / documents of the Company in electronic mode at the E-mail Id mentioned above.

Signatures

\_\_\_\_\_  
 First Holder

\_\_\_\_\_  
 Second Holder

\_\_\_\_\_  
 Third Holder

Date:

Place: